

# JANE SMITH

Dallas, TX 12345 • (555) 555-5555 • email@email.com

## REGISTERED NURSE

### **AREAS OF EMPHASIS: CASE MANAGEMENT, BEHAVIORAL HEALTH, HIPAA COMPLIANCE**

Registered Nurse with more than 15 years of experience seeking to transition from Hospice Care into a Behavioral Health Registered Nurse role. Looking to leverage extensive experience with Case Management, developing patient care plans, and supervising LPNs, CNAs, and other healthcare professionals. Well-developed skills mentoring staff, providing patient education, and providing emotional support care and counseling to family members. Dedicated leader with excellent communication skills and a proven track record of success with all aspects of nursing care including assessment, planning, interventions, implementation, and evaluation.

### AREAS OF EXPERTISE

Case Management  
Providing Patient Education  
Administering Medication

Developing Patient Care Plans  
Patient Assessments  
Emotional Support and Counseling

Supervising LPNs and CNAs  
Crisis Management  
HIPAA Compliance

### PROFESSIONAL EXPERIENCE

XYZ COMPANY, Houston, TX

Month 2013 – August 2014

#### Registered Nurse Case Manager

- Managed an assigned caseload for care of terminally ill patients and their families in their place of residence, including private homes, nursing facilities, and assisted living facilities.
- Managed all aspects of care within a framework of an inter-disciplinary team.
- Provided patient education regarding disease processes, took EOL signs and symptoms, performed symptom and medication management, and provided patient and family support.

ABC COMPANY, Dallas, TX

2004 – 2013

#### Registered Nurse Case Manager, Inpatient Hospice Unit (2011 – 2013)

- Case-managed the needs of the patients and families.
- Performed ongoing assessment of physical, psychological, social, and spiritual needs of the patient/family unit and initiated appropriate intervention.
- Supervised LPNs, CNAs, and other assigned staff.
- Functioned as a resource person; provided mentoring and guidance for co-workers and additional staff, and maintained a positive working relationship with team members of all disciplines.
- Attended to patient and family complaints and concerns.
- Created and promoted initiatives to develop and strengthen relationships with facility partners.
- Educated patients regarding hospice care, philosophy, and concept through individual consultations with members of the community.
- Effectively communicated, collaborated, and coordinated with colleagues and management on issues related to nursing processes and patient care.
- Created and implemented nursing care plans that were reviewed daily and updated as needed.
- Ensured professional standards of nursing practice were maintained.
- Completed required documentation prior to departing from scheduled shift.
- Anticipated and met the needs of terminally ill patients and their families to include crisis management, emotional support care, and counseling for coping with grief and bereavement during and in the aftermath of patient death.

#### Charge Nurse/Registered Nurse (2004 – 2011))

- Managed and supervised LPNs and CNAs in the Inpatient Unit.
- Anticipated and met needs of terminally ill patients and their families to include crisis management, emotional support care and counseling, and measures for coping with grief during and in the aftermath of patient death.

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ABC COMPANY, Dallas, TX

2003 – 2004

## Registered Nurse Case Manager

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- Planned, organized, and directed hospice care utilizing the nursing process of assessment, planning, interventions, implementation, and evaluation.
- Effectively interacted with patients, caregivers, and families, and other interdisciplinary team members while maintaining standards of professional nursing and clinical competency.
- Managed a varying patient caseload and coordinated care with a Medical Social Worker, Chaplain, LPNs, and CNAs.
- Ensured appropriate and compassionate care for terminally ill patients in their homes.
- Educated patients and their families on disease progression, supported and anticipated patient needs, and demonstrated compassionate care from admission through death.
- Collaborated with an Interdisciplinary Team to establish and update plans of care.

XYZ COMPANY, Phoenix, AZ

1993 – 2003

## Registered Nurse

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- Assessed, reassessed, and documented present and potential client needs as they related to nursing interventions in the home care setting.
- Managed care for an indigent population with unique health care and social needs; obtained food boxes, arranged transportation, scheduled assistance from language interpreters, and interacted with charity and public agencies for assistance.
- Developed, documented, and implemented care plans to meet clients' needs with the collaboration of the client, family case manager, and referring physician.
- Provided skilled care and instructions to the client and family under physician orders on an intermittent basis.
- Provided instruction regarding the plan of care to the client, the family, the home health aide or therapies involved in the provision of care to the client.
- Provided supervision to the LPN or home health aide in the client's home and documented those encounters.
- Reported findings to the physician and case manager and documented changes in orders that were forwarded to the physician for signature.
- Submitted all home health paperwork according to company policies and deadlines and state regulations.
- Coordinated discharge planning with the case manager, the physician, and the client in the nursing process.
- Educated patients regarding disease management, medication education and administration, wound care, IV administration, assessment of patient, and family ability to perform patient care.

ABC COMPANY, Phoenix, AZ

1998 – 1999

## Registered Nurse

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- Worked independently providing health care to home-bound patients, including disease management, education, IV administration, chemotherapy, and wound care in cooperation with private insurance providers.

XYZ COMPANY, Houston, TX

1997 - 1998

## Registered Nurse

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- Provided care for acutely ill cardiac patients. Performed patient assessments in crisis and non-crisis situations including all routes of medication administration, recognition and intervention for changes in patient status, and patient and family education.

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## EDUCATION & CERTIFICATIONS

NAME OF COLLEGE, Dallas, TX  
Bachelor of Science Degree in Nursing

State of Maryland Licensed Registered Nurse (Compact State Agreement That Provides Ability to Work in Arizona)  
American Heart Association Basic Life Support  
Certified Hospice and Palliative Nurse